

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE APRIL MONTHLY MEETING HELD ON
WEDNESDAY 3rd APRIL 2024 AT 7PM IN THE PAVILION



039/24 ATTENDANCE AND APOLOGIES

Present - Cllr C Fee in the Chair, Cllr A Hollett, Cllr D Bevan, Cllr T Richards, Cllr K Oaster, Cllr T Daly and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council
Cllr P Brazier – Buckinghamshire Council
Cllr D Town – Buckinghamshire Council

1 member of the Public was in attendance

Apologies:-

Cllr D Finch – Prior Appointment

040/24 PUBLIC FORUM

There was no public forum.

041/24 DECLARATIONS OF INTEREST

There were no declarations of interest.

042/24 APPROVAL OF MINUTES

The Minutes of the Parish Council's Monthly meeting held on the 6th March 2024 were approved and signed by the Chair.

043/24 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

1. **Resurfacing Works at Gooseacre** - Cllr Poll confirmed that he had contacted the resident who was concerned that the resurfacing works had not been fully completed at Gooseacre.
2. **30 mph Roundel on Station Road** – Cllr Poll confirmed that the only 30mph roundels being repainted were on Mentmore Road and on Cheddington Lane from Long Marston. The others that Simon Vessey, Cheddington Residents Association, had been following up on were, in fact, historical road markings to indicate that the speed limit had changed from 40mph. Cllr Poll confirmed that the ones on Station Road would not be redone.

Cllr Town

Concerned about Water leak around the Green.

Cllr Brazier

Cllr Fee asked about an update regarding the straw movements and was advised by Cllr Brazier that it was still with Buckinghamshire Council Legal Department but he was keeping the pressure up.

044/24 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre** – Nothing to report.
- **Connecting Path Suggestion at Recreation Ground** – On hold.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – Clerk waiting on confirmation of positioning of SIDS and how to start the process of acquiring these from Paul Foot, Local Area Technician.
- **Orchard Manor Zebra crossing** – Clerk waiting on confirmation of installation of signage.
- **Future development of football/sports facilities at the Recreation Ground – MUGA** – Planning application submitted. Nothing to report.

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE APRIL MONTHLY MEETING HELD ON WEDNESDAY 3rd APRIL 2024 AT 7PM IN THE PAVILION

- **Football Pitch Upgrading, Cheddington Recreation Ground** – Nothing to report. Clerk waiting on specialist contractors to return call/emails.
 - **Network Rail Fence Works** – Incident on Saturday 9th March. Cable ties attaching a temporary panel had been maliciously cut from the permanent railings leaving open access onto the railway line. Network Rail came out immediately once reported. Works all completed.
 - **General**
 - **Friendship Bench** – STAT plans showing underground cabling/pipes etc received from Paul Foot, Local Area Technician. Waiting on confirmation of install date from Bucks Street Licencing Team.
 - **Inspection of All Play/Fitness Equipment** – Playground Facilities have carried out The Green play equipment quarterly inspection (all good) but report had some historical photos included which were incorrect. Clerk has asked for an updated version and will circulate to council members once received.
Waiting on Annual Inspection dates for zip wire and fitness equipment.
Zip Wire - See correspondence Darran Williamson. PC have asked for an onsite meeting.
Bolt replaced on Landrover.
 - **Engraving 'missing' names on the War Memorial** – Nothing to report. Cllr Brazier would provide an alternative stonemason's details to Clerk.
 - **Car Park Light at Recreation Ground** – Clerk met contractor Amp'd Up, on site on 19th March. Waiting on quote for works.
 - **Wooden Bollards** at Recreation Ground had been replaced.
 - **Black Poplar Trees At Recreation Ground** – Waiting for confirmation of works date from Jack Rimington once the ground hardens to take the weight of a cherry picker.
 - **Accident on the Green 3rd January 2024** – Loss adjuster for Aviva agreed quote from Delanor. Works to begin week beginning 2nd April.
 - **Annual Internal Audit 23/24** – It was agreed to appoint Roger King as the Internal Auditor for the Year 23/24.
 - **Overhanging Vegetation Field, Station Road** – Clerk confirmed that Seabrook Partners farm the field near Blenheim Cottages but are not the owners of the land. They will address the overgrowth of hedgerow branches as soon as the field dries out once they are able to access the hedge from the field side. For future reference they will forward owners details if permitted.
- Petanque Club Works**
Cllr Town informed the Parish Council that there had been some damage caused to the grass, by the materials delivery lorry, when the recent Petanque steps works had been carried out. Repairs had been done.

045/24 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

13.03.24 - Natalie Tuner, Resident – email - Pond/wildlife area suggestion at little orchard behind Gooseacre/Brownlow – Clerk to thank resident for her suggestion but due to health and safety and the practicalities of managing such an area this was not something the Parish Council could agree to do.

15.03.24 - Jack Sangster, Cheddington Football Team – email - Pavilion Hire and feedback from March Parish Council (PC) Meeting – Mr Sangster was enquiring again about financial assistance from the PC in respect of building changing rooms. Clerk to advise Mr Sangster that the PC supports a lot of Clubs in the village in the same way i.e. provides land, a reduced hourly hire rate for Pavilion hire, Clerk's administrative assistance where required, funding for courses where relevant and supporting grant applications where applicable. Advise Mr Sangster that the PC can put him in touch with other clubs in village to show him how to make it sustainable.

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE APRIL MONTHLY MEETING HELD ON WEDNESDAY 3rd APRIL 2024 AT 7PM IN THE PAVILION

20.03.24 - Mandy Bunce, Resident – email – Bench/picnic bench request for Richie Dennahey at The Green - Agreed.

21.03.24 – Tom, Resident – email - Request for Bootcamp on Recreation Ground and use of Pavilion when weather inclement – Clerk to suggest that he contact the Village Hall regarding indoor hire. It was agreed to have no amplified music bootcamps at the Recreation Ground, near to the other sports facilities, as it may disturb other users. Obviously, each application will be regarded on an individual basis.

27.03.24 - Chris Yates, Cheddington Bowling Club – email - Bowls Club Lease - permission to build disabled access and agree new lease from 1st April 2031 – Agreed but Clerk to advise that as landowners the Parish Council will need to approve and check lease terms. Any changes to the lease will be at the Bowls Club expense.

28.03.24 - Darran Williamson, Wicksteed – email - Zip wire at the Recreation Ground – Clerk to arrange meeting on site to discuss.

02.04.24 - Deborah Hall – email - Mentmore Arts Festival - permission for sign to be put on The Green railings – Agreed.

31.03 & 01.04.24 - Isobel Feber, Resident 20 Church Lane - email - Easter Event Village Hall – Asked that a Traffic Management Plan be put in place for future events and that the Parish Council reconsider hiring again to this user. It was agreed that this was a Village Hall matter as they run the Village Hall. The use of the grassy areas is also at the discretion of the Village Hall as agreed by the Parish Council. Clerk to advise Ms Feber that the PC and the Village Hall Committee were looking into a practical solution.

046/24 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

Wing & Ivinghoe Community Board Meeting Tuesday 26th March, 7pm

Cllr Hollett and the Clerk had attended the above. Cllr Hollett felt that it had been a very productive session primarily directed at what priorities/direction the Community Board should be focussing on, especially now that the budget had been sizeably cut.

He advised that the local police were also in attendance. It was good to note that Community Police numbers were increasing for our area. Cllr Hollett asked if they could attend at least one of Cheddington's monthly Parish Council meetings. Clerk to follow this request up.

An informal meeting for surrounding villages say, every 6 months. This could involve the Chair/Vice Chair. Clerks were already having informal meetings.

047/24 DISCUSS REDESIGN/REPOSITIONING OF TOILET BLOCK AT RECREATION GROUND

Cllr Fee explained the reasoning why Hugo Hardy had produced a dual function building with toilets/outside covered seating area with the potential of a separate room with serving hatch.

Cllr Richards felt that facilities simultaneously shared between village clubs and a cafe could be problematic because of who would ultimately be deemed responsible for its management.

Cllr Daly was concerned about the growing scale of the project and that residents had not been involved, such as at The Green, which could cause concerns.

Cllr Oastler was concerned that residents would think that this was a waste of council finances and would not be widely utilised, even though the funding would be drawn down from the VAT reclaimed from the Pavilion refurbishment.

After a long discussion it was agreed that the Clerk contact Mr Hardy about a single use toilet extension either at the gable end of the Pavilion building, to the front of the Pavilion or on the patio area.

Cllr Hollett thought that the protected tree's roots might extend out as far as the gable end of the pavilion. Therefore Cllr Fee suggested that the Clerk contact the Tree Officer at Buckinghamshire Council for advice about the above-named build suggestions, as it was

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE APRIL MONTHLY MEETING HELD ON WEDNESDAY 3rd APRIL 2024 AT 7PM IN THE PAVILION

agreed there was no point submitting another application for it to be refused because of the extent of the TPO tree roots.

048/24 FINANCIAL MATTERS

The April 2024 payments, in accordance with the financial report, were checked and signed off prior to the meeting by Cllr Fee and by Cllr Richards at the meeting.

- i. Buckinghamshire Best Kept Village 2024. Entry fee £25 – **Agreed.**
- ii. Cheddington Playscheme – contribution of £1300 as included in Yr 24-25 budget – **Agreed.**
- iii. It was agreed to proceed with setting up the Parish Council secure gov.org emails - estimated sum being £958 to include contingency for copying over old mailboxes.
- iv. To discuss grant application from Petanque Club in sum of £675 to improve pathway/step access to petanque pitch – **Discussed and Agreed.**

049/24 PLANNING MATTERS

Applications Received via Buckinghamshire Council: -

No applications received.

Determinations by Buckinghamshire Council: -

No determinations received.

Other Planning Matters: -

24/00050/APP - Erection of toilet block accessible by new raised concrete ramp, Cheddington Pavilion, Cheddington Recreation Ground, High Street, Cheddington Buckinghamshire LU7 0RG - Withdrawn/Not Proceeded With.

050/24 REPORT ON ANY URGENT MATTERS

Nothing to report.

051/24 DATE OF NEXT MEETING

The next Parish Council meeting will be the Annual Parish Meeting on Wednesday 1st May 2024 followed by the monthly May Council Meeting.

The meeting finished at 9.15pm.

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE APRIL MONTHLY MEETING HELD ON WEDNESDAY 3rd APRIL 2024 AT 7PM IN THE PAVILION



FINANCIAL APPENDIX

MONTH 1

AS AT 31/03/2024

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 31.03.24 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD279	15.03.24	ICO Annual Renewal Yr 24-25	£ 35.00	£ -	£ 35.00	
DD280	19.03.24	N Power - Street Lights 01.02.24-29.02.24	£ 1,503.31	£ 300.66	£ 1,803.97	
DD281	21.03.24	BT re. wifi - Pavilion March 24	£ 39.95	£ 7.99	£ 47.94	
DD282	21.03.24	Epson - Printer Subscription 18.03-17.04.24	£ 8.33	£ 1.66	£ 9.99	
DD283	22.03.24	Bank Charges to 29 February 2024	£ 5.00	£ -	£ 5.00	
DD284	27.03.24	02 - Clerk's Mobile 13.03.24-12.04.24	£ 13.10	£ 2.62	£ 15.72	
DD285	28.03.24	BC receipts - TBC for Dog Waste Services. Inv requested	£ 1,426.98	£ -	£ 1,426.98	
DD286	28.03.24	Nest - Clerk Pension March 24	£ 124.95	£ -	£ 124.95	
DD287	28.03.24	SSE Energy Supply - Pavilion 01.10.23-04.03.24	£ 833.74	£ 132.58	£ 966.32	
		TOTAL DDs Made	£ 3,990.36	£ 445.51	£ 4,435.87	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made/Clear	£ -	£ -	£ -	
ONLINE PAYMENTS MADE						
OL288	12.03.24	Leighton Hire Centre 77478/77187	£ 228.80	£ 45.76	£ 274.56	
OL289	12.03.24	Eurooffice inv 4493401&44922917	£ 58.49	£ 11.69	£ 70.18	
OL290	12.03.24	Bucks Portal re. MUGA - Fee owed. Bucks Council Error	£ 4.00	£ -	£ 4.00	
OL291	21.03.24	Craig Lambert Associates Inv 5092 - MUGA Planning	£ 551.90	£ -	£ 551.90	
OL292	25.03.24	E R Roberts - Salary March 24	£ 1,492.61	£ -	£ 1,492.61	
OL293	25.03.24	HMRC (06.03-05.04.24)	£ 362.60	£ -	£ 362.60	
OL294	26.03.24	Vision Building Services Inv 047 - Bollards	£ 625.00	£ -	£ 625.00	
OL295	28.03.24	Simon Barrow Inv SB0354 March 24	£ 2,283.33	£ 456.67	£ 2,740.00	
		TOTAL OL Payments Made	£ 5,606.73	£ 514.12	£ 6,120.85	
ONLINE PAYMENTS TO BE MADE						
OL001	04.04.24	E R Roberts - Expenses March 24	£ 10.78	£ 2.15	£ 12.93	
OL002	04.04.24	Parish Online Renewal Inv 11UB018-0006	£ 100.00	£ 20.00	£ 120.00	
OL003	04.04.24	Wicksteed Leireur Ltd Acc No CHED02	£ 10.43	£ 2.09	£ 12.52	
OL004	04.04.24	Playground Facilities Ltd Inv 2336	£ 65.00	£ 13.00	£ 78.00	
OL005	04.04.24	CPRE renewal	£ 36.00	£ -	£ 36.00	
OL006	04.04.24	E-on Inv No 123230 - Streetlight numbering	£ 914.40	£ 182.88	£ 1,097.28	
OL276	07.03.24	Buckinghamshire Council re. Dog Waste Services Yr 23-24 Reversed from Month 12 as advised now collected by DD	-£ 1,176.98	-£ 235.40	-£ 1,412.38	
OL007	04.04.24	Lucy Lawson Inv no. 007	£ 192.50	£ -	£ 192.50	
OL008	04.04.24	Keith Malcolm Inv no.021	£ 343.75	£ -	£ 343.75	
		TOTAL OL Payments To Be Made	£ 495.88	-£ 15.28	£ 480.60	
CURRENT ACCOUNT - Community						
R155	08.03.24	Cheddington Tennis Club Inv 2024/219	£ 135.42	£ 27.08	£ 162.50	£ 162.50
R156	21.03.24	Gross Interest to 20th March	£ 608.53	£ -	£ 608.53	
T25	21.03.24	Transfer to Savings Account - FF Grant	-£ 2,666.00	£ -	-£ 2,666.00	
R157	22.03.24	A L May - Allotments Plot 3C	£ 16.00	£ -	£ 16.00	£ -
T26	25.03.24	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
R158	25.03.25	Allotment Plot 28A - Cash received so paid by Emily Roberts	£ 8.00	£ -	£ 8.00	
R159	26.03.24	Rachel McGough - Inv 2024/225	£ 41.67	£ 8.33	£ 50.00	£ 50.00
T27	28.03.24	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	£ -
R160	28.03.24	Sally Anne Butcher Inv 2024/226	£ 375.00	£ 75.00	£ 450.00	£ 450.00
R161	28.03.24	Caroline Tutty Inv 2024/212	£ 72.92	£ 14.58	£ 87.50	£ 87.50
			£ 8,591.54	£ 124.99	£ 8,716.53	£ 750.00
SAVINGS ACCOUNT - BMM						
T25	21.03.24	Transfer from Current account	£ 2,666.00	£ -	£ 2,666.00	
T26	25.03.24	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
T27	28.03.24	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
			-£ 7,334.00	£ -	-£ 7,334.00	
BALANCES 31.03.24						
		Current A/c			£ 4,869.41	
		Savings A/c			£ 110,312.70	
		TOTAL			£ 115,182.11	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 480.60	
		CURRENT BALANCE			£ 114,701.51	